

911 Board Meeting Minutes December 18, 2014

Meeting called to order by Secretary Schiliro at 12:45 pm

Members present:

Secretary Schiliro, James Collins, Jamie Turner, Mark Grubb, Michael Vincent, Lewis Briggs, and Allen Metheny

Staff Members present: Eric Wagner, Matt Laick, James Cole, and DAG Lisa Morris.

Sec Schiliro requested approval of the minutes from October 23rd meeting and minutes Allen Metheny motioned to approve, seconded by Lewis Briggs. Motion carried with no objections. Mike Vincent motioned to remove Executive session from the agenda, seconded by Jamie Turner. Motion carried with no objections.

Staff Reports – Eric Wagner reported in the account today is \$4,940,861.69 that brings us up to date minus October and November. Mike Vincent asked for outstanding debt. Outstanding debts include Verizon contracts and the CAD Project. CAD Project we have \$1.3million left on the contract. James Collins recommends adding appropriations to the ledger.

Phone Recovery Services– Jim Cole advised Verizon's last bill received is for October services \$1,268,321.57 and we have two months left. Trouble Tickets for the year total 519 through November. Trouble tickets are decreasing. There are no trends or ongoing problems. Mark Grubb asked if we decide to vote on Intrado, how are the billing numbers affected by that decision. Jim Cole advised if Intrado solutions are approved today it will be business as usual. Couple of things in play, we will work with Verizon for buy out of equipment and no new maintenance fees. We have 7 of the 9 PSAP's out of maintenance. Ongoing, all of the circuits will continue. We don't pay anything on the solution until the network is in place. The first 8 months will be getting the network in place. Mark Grubb said every month we pay \$122,000 what will the bill be from Verizon after Intrado. Jim Cole advised the Verizon bill will be the same until we start cutting over. Eric Wagner confirmed we will still have \$122,000 a month until we cut over to Intrado. Mark Grubb advised that number is not in our budget calculations. The budget calculations I put together is now off by a million dollars a year. James Collins asked for clarification is the \$122,000 an indefinite expense or just until the full cut over? Jim Cole advised the \$122,000 will continue to decrease as we cut PSAP's over. There are lines, trunks and circuits into every PSAP. Sec. Schiliro asked if this amount will eventually go away and what is the time frame? Jim Cole answered this amount will go away and it depends, the first 8 months for the network, after that we will need to make a determination on how to cut the PSAP's over. Mark Grubb said it could be two years. Jim Cole advised maybe at the end of 2015 we will start to cut PSAP's over. Sec. Schiliro said we will table this until we get to the Intrado discussion in terms of budget. Jim Cole reported the UPS maintenance is due for 2015. The DAG says we can't talk about this yet until the contracts are reviewed. Jamie Turner asked when the maintenance contract expires; Jim advised the end of this month.

Wireless Cost Recovery- Eric Wagner we only received two bills from AT & T totaling \$5,981.32 I need a motion to pay the bill. Mike Vincent made motion to pay the bill, seconded by Jamie Turner, motion carried.

Verizon Contract – DAG Lisa Morris advised the board can do a motion on the contract expiring at the end of the month. Lisa needs to review the contract. Jamie Turner made a motion to accept the UPS contract subject to written approval by the DAG, Allen Metheny seconded, the motion carried. Lisa Morris reported that Verizon is working on a list of equipment. There is a letter of intent from Verizon to offer us to buy out the equipment for \$1.00 per PSAP. The maintenance contract we are negotiating with them which expire January 31 with option to continue through to April 30th. Verizon's final bill on services through January 31 less a credit that is owed to the state for prepayment of services is about \$60,000.00. The document is not complete and we are waiting on final version from Verizon.

Remittance Review by Vendor Experts - Roger Synder, representative from Expert will gave an executive overview on the project. The goal of the study was to do a reality check on the fees remitted to the state. We discovered a \$3 million short fall a year. This does not include prepaid. If we find a way to correct it, it will be new revenue for the future. We base the calculations on telephone numbers. The two big one that drive this are languages and the statues that talk about PRI systems. PRI system phrase is not defined. Another issue is how you define VOIP. Sec. Schiliro commented that we need to develop some type of enforcement strategy. Sec. Schiliro commented that once the board gets the formal report we will make a motion to accept. Jamie Turner made a motion instructing the DAG to work with staff to start developing the proposed regulation for review by the board at the March meeting, seconded by Lewis Briggs, motion carried.

Eric Wagner requested to approve a vendor letter from Intrado. The intent to work with or consider Intrado's proposal. Jamie Turner made a motion to accept the letter, seconded by Mark Grubb, motion carried.

Matt Laick discussed recent trip to Reno, Nevada in regards to Intrado's cut over for 3 PSAP's.

Eric Wagner advised Intrado proposed an annual fee of \$3,744,486.00 that is the worst case scenario. We only pay for the services we turn on. As we turn centers on, Verizon's charges go away. Mark Grubb calculated year one, 2015, with Intrado we will pay \$2.4 million. Eric Wagner commented with our negotiations with Intrado an overall discount of 5% on the life of the contract which is a 10 year contract plus 5 extended.

Paul McLaren spoke on behalf of Intrado, thanking the staff and the board. Mark Grubb congratulated Jim Cole that his dedication is commendable. Mike Vincent requested clarification on the maintenance agreement. Eric Wagner advised that when we assume ownership of the current Viper system, beginning, February 1, Intrado will be our vendor for maintenance. Jamie Turner asked about future technology being developed and tested now that the board may have to invest in to replace the Viper system? Eric Wagner responded that Intrado has agreed to implement that into our system at no additional charge. Jim Cole added that it doesn't matter what it is, it is Intrado's responsibility.

James Collins asked Intrado about their project team. Paul McLaren advised the project manager will be the overall liaison. We will have technicians in the state. Once the contract is signed we will have staff in as early as this weekend to start doing surveys of the PSAP's and planning. Our recommendation will be to turn over a PSAP every 3 to 4 weeks. Jim Cole advised this is a position based solution. If a PSAP grows there is a cost of approximately \$30,000.00 per position or seat. Allen Metheny commented that in the first year we will save money.

Jim Cole advised it will be a non-event to cutover the PSAP's. Joe Thomas asked about status of the 4 options the PSAP's wanted. We have heard Pictomtry and the recorder. What about the other 2 items, admin fold down lines and Smart911. Eric responded that the admin lines are paid by the PSAP's so that would be an added cost to the board. Intrado still guaranteed us the price if we ever want to roll Smart911 and the Admin lines in the option is there. Kevin Sipple commented that the admin lines are just as important as the 911 lines. When we have a fold down the admin lines are always a concern.

Eric Wagner recognized the Verizon Techs at the meeting that have supported us for a number of years. This may be the last meeting as our techs.

Jamie Turner motioned to accept the contract contingent upon receipt of the required bond and also identify that we will do the following options Pictomtry and the Recording system. Mike Vincent, seconded, motion carried unanimously.

Sec. Schiliro advised the next Board meeting will be March 19th. The E911 Board meeting was officially adjourned at 2:50 pm, motion made by Lewis Briggs and seconded by Jamie Turner.

Respectfully Submitted as Recorded by Kay Carrier, PSAP Manager, Suscom